

Credit/Debit Card Authorization

Thank you for choosing the nutritionists at IEM to work with you in pursuing your goals. We know your time is valuable and we hope you will respect our time and the time of other IEM clients as well. Although we understand things happen unexpectedly, we need a minimum of 48 hours notice of a cancellation or need to reschedule so we can fill your previously reserved time slot with another client from the waiting list. If your appointment falls on Monday, please be aware that we must hear from you by 2 pm the Friday before to avoid a cancellation fee. That gives us time to contact people on the wait list before the close of business on Friday.

As a courtesy reminder, you will receive an email 48 hours prior to your appointment and a text or phone call the day before your appointment. The responsibility is ultimately yours to contact us to avoid a cancellation fee. Any appointment cancelled or changed without a 48 hour notice will be billed to your credit card kept on file. By signing below you authorize The Institute of Eating Management to charge your credit card account for missed sessions. Your file is confidential and we do not give out any personal information without your written consent. We sincerely appreciate your understanding and hope you will always be able to give IEM plenty of notice to avoid this charge.

Name as it appears on the credit card:		
Card Holder Billing Address:		
City:	State:	Zip:
Card Type: <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa <input type="checkbox"/> Discover <input type="checkbox"/> American Express		
Card Number:	Expiration Date:	CW:
Card Holder Signature:		Phone:

Note: Institute of Eating Management also accepts cash, personal checks, most Flexible Spending and Health Savings account credit cards.